

January 22, 2026

CIRCULAR LETTER NO.: CC-2026-2054-CIS

TO ALL INTERNATIONAL INSURERS, MULTISTATE INTERNATIONAL INSURERS, AND INTERNATIONAL INSURERS THAT VOLUNTARILY SUBMIT TO THE PROVISIONS OF LAW 130-2025

UPDATE OF THE APPLICATION FORMS FOR AUTHORIZATION OF THE INTERNATIONAL INSURANCE CENTER, ADOPTION OF CHECKLISTS FOR MULTISTATE INTERNATIONAL INSURERS, AND COMPLIANCE WITH APPLICABLE ADMINISTRATIVE REGULATIONS

Dear Sirs and Madams:

The Office of the Commissioner of Insurance, for the purpose of aligning the authorization application processes with the provisions of Law 130-2025 and keeping the forms required under Chapter 61 of the Puerto Rico Insurance Code up to date, has revised and updated the Authorization Application (FORM CIS 002-Rev. 12.22). As a result of this update, the following forms are adopted, which must henceforth be used to request the corresponding authorization:

- International Insurers as defined in Article 61.020(4) of the Insurance Code must complete form FORM CIS 002 A Rev.01-2026
- Multistate International Insurers as defined in Article 61.020(5) of the Insurance Code must complete form FORM CIS 002 B Rev.01-2026

In addition, through this Circular Letter, the following checklists are adopted for the documents that will be required annually, on the corresponding dates, from Multistate International Insurers and multistate surplus lines international insurers as defined in Article 61.020(5) of the Puerto Rico Insurance Code:

- Eligible Surplus Line Multistate International Insurers
- Property & Casualty Multistate International Insurers/Reinsurer
- Life, Accident and Health Multistate International Insurers/Reinsurer

These, like the authorization application forms, will be available on the official website of the Office of the Commissioner of Insurance of Puerto Rico, under the **“Presentación de Informes” (“Filing of Reports”)** link.

For these purposes, it is advised that, in accordance with Article 61.051(4) of the Insurance Code, every Multistate International Insurer and Multistate Insurer that voluntarily submits to the provisions of Law 130-2025 must comply with the following normative letters and

circular letters related to the annual report: N-E-2-83-97 – Shareholder Listing; CN-2010-118-AF – Annual and Quarterly Financial Statements; CN-2012-137-D and CN-2012-137-D(E) – Exchange of Information; CN-2014-169-AF – Employment Report; CC-2015-1860-AF – Direct Jobs in Puerto Rico Report; and CN-2020-286-D – Own Risk and Solvency Assessment (ORSA).

All International Insurers and Multistate International Insurers are required to take note of this update and to use the corresponding forms as indicated.

Sincerely,

Att. Suzette Del Valle Lecároz
Commissioner of Insurance